**NMEHA Monthly Board Meeting**

May 9, 2019

Albuquerque Indian Health Center

801 Vassar Drive NE

**Attendees**

**President:** Bart Faris **President Elect:** John Rhoderick (absent)

**Treasurer:** Travis Bowser **Secretary:** Samuel Frank (absent)

**Board Members:** Kaitlin Greenberg, Ed Fox, Kellison Platero

**Meeting Location:** ABQ Indian Health Center-- 801 Vassar Dr NE

**Called to order:** 11:09AM

1. **Approval of Agenda**: Motion to approve (Travis). Motioned approved unanimous
2. **Review and approval of April 18 , 2019 Minutes**: Motion approved unanimous
3. **President’s Report**
	1. Annual Planning
		1. Fall Conference: October 22nd and 23rd
			1. Bart has confirmed 21, 22, 23 with the Marriott.
			2. Traceback training Oct. 21 - Holly Miller, FDA ? Travis to reach out to Sam about the class and coordinate with Julie Anderson and Holly to see if this is feasible.
			3. Topics and Speakers to coincide with NEHA topics
				1. **Air**: Sandra Ely, Environmental Protection Division Director, NMED
				2. **Water**: UNM, Uttton Center, Adrian Oglesby--Bart will follow up with contacts to speak on water
				3. **Vector and Pests**: (Need to Identify)
				4. **Food Safety**: NM Restaurant Association, AFDO
				5. **Preparedness**: State Emergency Manager
				6. **Tracking and Informatics**: NEHA
				7. **Healthy Homes**: NEHA
				8. **Climate Change**: NOAA
			4. Keynote Speakers contacted
				1. Bart will find a draft agenda to find the number of speakers that we need and will send this out to everyone.
				2. Board likes the idea of having an evening reception rather than a field trip
				3. Bart contacted the Mayor’s office about the conference and they are tentatively scheduling something
			5. Volunteers
				1. Vendors/sponsors – request for some in membership to step up to find vendors/sponsors to participate in this conference. Need someone to be in charge of this before next meeting
				2. NMEHA member volunteers
				3. Door prizes- a volunteer to solicit businesses for door prizes etc. for conference
				4. Other volunteers
			6. Promotion of Conference
		2. NEHA’s Certificate of Merit
			1. Looking for nominations for one person or a team—send Bart the information and he’ll send in the nomination form
			2. Bart will ask NEHA for a list of good standing
			3. Nominations:
				1. The board as a team
				2. IHS group (Jeff or Debbie)
				3. Cecelia for membership increases
				4. Mark DiMenna
4. **Committee Reports/Updates**
	1. Auditing (Travis Bowser)
	2. Education – (Travis Bowser and Sam Frank)
		1. Kaitlin to send the data from the Vector Conference out to the board
	3. Membership and Public Relations (Ed Fox)
		1. Membership brochure
			1. What do we do with the brochure? Ed is planning to go out to the universities etc. for the fall
			2. Ed will find out the printing costs for brochures before next meeting
			3. Ed to take out the fillable form to become a member and instead just list the webpage.
		2. Outreach beyond Albq.
	4. Professional Advancement (Kellison Platero)
		1. Trainings coordinator—someone to post the upcoming trainings with other agencies and then work with IT to post those trainings
		2. Ed to send Kaitlin a link to ED’s career pages to post online
		3. Kaitlin will send Kell the info so he can post trainings, etc.
	5. Awards and Scholarships (Board)
		1. Awards Committee—Travis can assist. Need nominations by next meeting so we can send a ballot out to the membership

Presidents

Environmentalist of the Year

Travis to recommend Debbie Grabowski

Anita Roy (board)

Outstanding contribution to Environmental Health

* 1. Other Special Committees (Kaitlin Greenberg)
		1. IT/Internet – postings (minutes, polling, vector course, pay pal)
			1. Need to make those members who signed up from Vector members
			2. Ed to see if Ron Angeros would help to assist with IT help
		2. Social Media
			1. Bart to nominate Melise Taylor to see if she wants to help create Facebook/Twitter webpage
			2. Need to develop a plan for Facebook/Twitter messaging
1. **Treasurer’s Report**
	1. See report—appears that we made $1500 from the Vector Conference
	2. Taxes were filed for 2018
	3. Changing Banks
		1. Travis and Cecelia to go close out Wells Fargo
		2. John, Bart, and Travis will need to go to Bank of ABQ to open a new account
		3. Wild Apricot fees—Travis to investigate how the banks are linked
	4. Audit Committee
		1. Shannon BlueEyes and Antionette Toya—conducted on March 20th, everything good
		2. Travis to write a few sentences on the audit report for Kaitlin to post on the webpage
2. **Secretary’s Report (absent)**
3. **Other Business**
	1. Bart to bring in by-laws for next meeting with some redlined edits, etc.
4. **Adjourn** 12:14PM

**Next Meeting:** June 13, 2019 11AM-12PM

**Location**: 801 Vassar Dr NE