



*New Mexico  
Environmental Health  
Association*

NMEHA  
P.O. Box 27176  
Albuquerque, NM 87125-7176

**New Mexico Annual Vector Course  
April 16-17, 2019**

**Dear Valued Vendor or Sponsor,**

We invite you to reserve your booth for NMEHA's Annual Vector Course. We will meet April 16-17, 2019 at the [Albuquerque Marriott Pyramid North](#). As a vendor or sponsor, you'll have direct access to course attendees including mosquito and vector control field workers, researchers, and educators.

**Vendor Benefits**

- Two complimentary registrations to the course
- Registration includes access to all course sessions, all meal functions, agenda, and evening reception
- Company listing in program
- Company listing on NMEHA website
- Access to vector control professionals
- Post attendee mailing address listing
- Automatic NMEHA annual membership
- Opportunity to present new products to individuals during the field trip to City of Albuquerque (CABQ) Vector Laboratory

**Vendor Fees:** \$500

**Sponsor Benefits**

Sponsorship is limited to six (6) sponsors in order of submission of application. Sponsorship provides all the benefits of a vendor **PLUS**:

- Company logo placed on agenda, NMEHA Annual Vector Course website, and in NMEHA's next quarterly newsletter
- Verbal and logo recognition during the plenary session
- Ten minute scheduled presentation to all conference attendees
- Sponsors will be recognized as hosts for the evening reception and have the opportunity to network and distribute materials

**Sponsor Fees:** \$1,000

**Payment**

It is expressly agreed upon that full payment for requested vendor or sponsor space must be made to NMEHA at the time of registration. Booths will not be assigned or held without registration and full payment. NMEHA reserves the right to refuse a vendor/sponsor booth space for reason of non-payment.

To register for the event and secure your spot as either a vendor or sponsor, please log on to <http://nmeha.org/event-3237180>. Remember! Sponsorship is limited to the first 6 registrants.

### **Cancellation**

Cancellation of any vendor or sponsor will result in a 15% penalty.

### **Vendor/Sponsor Representatives**

Vendors/sponsors will receive two complimentary registrations with the booth space. Vendor registration allows entry to all sessions, access to all meal functions, and agenda. Please indicate the names of your staff who will receive the complimentary registrations. Additional attendees can be purchased at the regular conference rates. Badges must be worn at all times during conference hours.

### **Course Location**

The 2019 Annual Vector Course will take place at the Marriot Pyramid North, located at 5151 San Francisco Rd NE, Albuquerque, NM, 87109. Government room rates of \$94/night are available at the Marriot Pyramid. Use this link to [Book your group rate for 2019 Vector Control Conference](#) or call (505) 798-6440 to make your reservation and reference “NMEHA.”

## **Vendor and Sponsor Rules**

### **1. Interpretation of Rules**

The following rules and regulations apply to vendors/sponsors and staff participating in the NMEHA Annual Vector Course, April 16-17, 2019 and are considered binding upon registration as a vendor or sponsor. NMEHA shall have full power in the interpretation and enforcement of all rules and regulations. All matters and questions not covered by the rules and regulations shall be subject to the final judgment and decision of NMEHA. These rules and regulations can be amended at any time by NMEHA and the amendments shall be binding upon the vendor or sponsor equally with the rules and regulations listed herein, and shall become a part thereof, provided the vendor or sponsor is notified of the amendments. Notice may be verbal or in writing, before or during the NMEHA Annual Vector Course, and will be provided to any authorized agent of the vendor or sponsor.

### **2. Purpose of Booth Space**

The purpose of the NMEHA vendors and sponsors is to complement the educational sessions by enabling attendees to evaluate the latest products and/or services presented for use by vector control researchers, professionals, and educators. NMEHA maintains the right to deny booth space to any company and/or product it sees as not in line with NMEHA's mission and the purpose of Vector Course.

### **3. Assignment of Booth Space**

NMEHA reserves the right to make any revisions necessary to the floor plan including, but not limited to, relocating booths, when such action is deemed to be in the best interest of the total exhibits.

### **4. Booth Access by Staff**

Vendor and sponsor personnel will be permitted onto the exhibit space between the hours of 8am-5pm beginning Tuesday April 16 and concluding April 17 provided they are wearing their conference badge.

### **5. Delivery and Shipment of Materials**

Storage facilities for packing cases, crates, and boxes are not available at the hotel. Vendors and sponsors agree to ship and store their materials at their own risk and expense.

### **6. Failure to Appear**

It is expressly agreed by the vendor or sponsor that in the event he or she fails to install his or her products in his or her space by the time specified, NMEHA shall have the right to take possession of said space and lease same or any part thereof to such parties and upon such terms and conditions as it may deem appropriate. If the vendor or sponsor is not present but their materials are on property, NMEHA may also choose to order that the exhibit be erected at the expense of the vendor or sponsor.

### **7. Americans with Disabilities Act**

Vendors or sponsors shall be responsible for making booths accessible to persons with disabilities as required by the Americans with Disabilities Act, and shall hold NMEHA harmless from any consequences of company's failure in this regard. NMEHA will use its best efforts to provide reasonable accommodations for attendees with disabilities with prior notice. Please contact NMEHA at [newmexicoenvhealthassociation@gmail.com](mailto:newmexicoenvhealthassociation@gmail.com) if you have any special needs.

## **8. Booth Conduct and Restrictions**

NMEHA has the right to restrict or remove booths that are objectionable because of noise, glaring or flashing lights, method of operation, or any other reason, and also to prohibit or evict any booth which, in the opinion of NMEHA, may detract from the general character of the meeting. This reservation includes persons, things, conduct, printed matter, or anything NMEHA judges to be objectionable or exceeding the bounds of good taste. In the event of such restrictions or evictions, NMEHA is not liable for any refund of any amount paid hereunder. In-booth demonstrations must be arranged such that gathering crowds do not block any aisles or neighboring booths. NMEHA does not endorse in any manner any of the products or services related to the vendors or sponsors that have been accepted for display during the meeting.

## **9. Liability**

Each vendor or sponsor agrees to protect, save, and keep NMEHA forever harmless from any damage or charges imposed for violation of any law or ordinance by the vendor or sponsor; and the vendor or sponsor shall at all times, protect, indemnify, save, and keep harmless NMEHA against and from any and all loss, cost, or expense that arises out of or from, or by any reason of any act or omission of the vendor or sponsor, its employees or agents. NMEHA and their agents or employees shall not be responsible for any loss, theft, or damage to the property of the vendor or sponsor, his or her employee or representatives. Further, NMEHA will not be liable for damage or injury to persons or property during the term of this agreement from any cause whatsoever by reason of the use or occupancy of booth space by the vendor or sponsor or his or her assignees, and the vendor or sponsor shall indemnify and hold harmless NMEHA of all liability which might ensue from any cause whatsoever.

## **10. Security/Badge Checkers**

NMEHA does not guarantee vendors or sponsors against loss by theft or otherwise. Please remain in your booth during open hours and remove or lock up all valuable items in your booth during off hours to prevent loss/theft.

## **11. Violations**

Violation of any of these regulations on the part of the vendor or sponsor, his employees, or agent, shall annul the right of the vendor or sponsor to occupy space and such booth will forfeit to NMEHA all monies that may have been paid. Upon evidence of violation, management may re-enter and take possession of the space occupied by the vendor or sponsor, and may remove all persons and goods at the expense of the vendor or sponsor. The vendor or sponsor shall pay all expenses and damages that NMEHA may incur thereby. In the event of a violation, NMEHA reserves the right to refuse vendor or sponsor privileges to the company the following year.