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| **Meeting Name** | **NEW MEXICO ENVIRONMENTAL HEALTH ASSOCIATION** **BUSINESS AND MONTHLY MEETING AGENDA** | **Date** |  10:00 AM 2/21/12 |
| **Present**  |  | **Call to order/ Adjourned**  | **10:10** |
| **Absent**  |  | **Recorder** |  |
| **Location** | **Bernalillo County Environmental Health Office****111 Union Square SE, Suite 300, Albuquerque NM 87102** | **Mtg Facilitator** | Lucas Tafoya  |

| **Monthly Meeting****Agenda Topics** | **Discussion** | **Decision and Follow-up** |
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| 1. January meeting minutes - Matt
 | * 1/17 minutes approved. Matt will changed ‘draft’ to ‘approved’
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| 1. Financial Report - Debbie
 | * Checking: $1852; Savings $7659
* “new” old files found: will these new files fill in the discrepancies found by Piper Book keeping? Files can be archived to be thoroughly sorted in future.
 | * A letter needs to be written to acknowledge discrepancies found so board can move on. We have now had 3 clean years. Jeff and Debbie will call Piper to seek guidance and write a draft letter.
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| 1. Conference Updates – Lucas
 | * Vector: some registrations received
* FDA: 34 registered so far. Capped at 50.
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| website | * Old info needs to be hidden
* Put the mission statement as first thing that viewers see. Need a brief entity description of CAbq and NMED.
* How do we alert board to online forum?
 | * Matt, as secretary, will now receive new member alert and be in contact with Treasure, currently Debbie, to confirm payments.
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| 1. NMPIRG: Effort to Save the Rail Runner - Jeff
 | * NMEHA asked to support letter for Rail Runner
 | * Joe will draft letter that supports mass transit from an EH perspective, to send to Governor.
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| 1. Action plan – Jeff
 | * Jeff facilitated action plan discussion
 | * Toolkits have been started and need to continue. EH professionals will be interviewed and posted.
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| 1. Adjourn
 |  | * Next Meeting: March 20, 2012 at 10:00 am
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