|  |  |  |  |
| --- | --- | --- | --- |
| **Meeting Name** | **NEW MEXICO ENVIRONMENTAL HEALTH ASSOCIATION**  **BUSINESS AND MONTHLY MEETING AGENDA** | **Date** | 10:00 AM 2/21/12 |
| **Present** |  | **Call to order/ Adjourned** | **10:10** |
| **Absent** |  | **Recorder** |  |
| **Location** | **Bernalillo County Environmental Health Office**  **111 Union Square SE, Suite 300, Albuquerque NM 87102** | **Mtg Facilitator** | Lucas Tafoya |

| **Monthly Meeting**  **Agenda Topics** | **Discussion** | **Decision and Follow-up** |
| --- | --- | --- |
| 1. January meeting minutes - Matt | * 1/17 minutes approved. Matt will changed ‘draft’ to ‘approved’ |  |
| 1. Financial Report - Debbie | * Checking: $1852; Savings $7659 * “new” old files found: will these new files fill in the discrepancies found by Piper Book keeping? Files can be archived to be thoroughly sorted in future. | * A letter needs to be written to acknowledge discrepancies found so board can move on. We have now had 3 clean years. Jeff and Debbie will call Piper to seek guidance and write a draft letter. |
| 1. Conference Updates – Lucas | * Vector: some registrations received * FDA: 34 registered so far. Capped at 50. |  |
| website | * Old info needs to be hidden * Put the mission statement as first thing that viewers see. Need a brief entity description of CAbq and NMED. * How do we alert board to online forum? | * Matt, as secretary, will now receive new member alert and be in contact with Treasure, currently Debbie, to confirm payments. |
| 1. NMPIRG: Effort to Save the Rail Runner - Jeff | * NMEHA asked to support letter for Rail Runner | * Joe will draft letter that supports mass transit from an EH perspective, to send to Governor. |
| 1. Action plan – Jeff | * Jeff facilitated action plan discussion | * Toolkits have been started and need to continue. EH professionals will be interviewed and posted. |
| 1. Adjourn |  | * Next Meeting: March 20, 2012 at 10:00 am |