

New Mexico Environmental Health Association
Meeting Minutes
September 16, 2013

Location: Indian Health Service
801 Vassar Drive N.E., Building 22
Albuquerque, New Mexico 87106

Present: Jeff Dickson, Debra Grabowski, Shannon BlueEyes, Bob Bates, Esme Donato, Joe Anguiano

Absent: Michael Broussard, Lucas Tafoya

Jeff Dickson called the meeting to order at 10:09 AM

1. August Meeting Minutes

The August meeting minutes were reviewed by the Board at the beginning of the meeting. There was one change noted – the date of the next meeting needs to be changed to September. The board voted to accept the minutes as corrected.

2. Financial Report

Checking Account Balance - \$3362.91
Savings Account Balance - \$7667.91

A \$50.00 donation was made to the Wounded Warrior Project in memory of Tom Duker. A memorial will also be posted on the web site. There has been no response yet from the IRS concerning the letter Bob submitted with regard to our tax filing in 2011.

3. Annual Conference

- a. Jeff needs to give Hotel Albuquerque a head count by 10/18.
- b. Jeff will register IHS as a group.
- c. The Southwest Border Defense conference may not pose as much competition as once feared as it is geared more to industry.
- d. The bio's may be hard to get but we will try to get one for each speaker.
- e. There was a lengthy discussion on the meal options:
 1. The butcher block is \$28 if 50 people participate, under 50 people incurs an extra \$2.00 per plate charge
 2. New Mexican buffet
 3. Need to spend \$1500 at a minimum
 4. A possibility would be a more expensive lunch and no break food or vice versa
 5. Jeff will see if the breakfast can be switched to the second day
 6. It was voted that lunch will be the Mexican food buffet
- f. The registration fees are \$80 for members and \$105 for non-members
- g. Groups can now register together for invoice purposes
- h. All possible vendors have been contacted, there are two vendors so far
 1. Union and Clark – busy and no response
 2. Target – no response
 3. Joe – no response from his contacts

- i. In the future the organization may look at renting a banquet hall
- j. The confirmed speakers so far are Kelly Thompson, Mario Seminara, CINCH, Steve Zappe, Belinda will give recycling a call

4. Awards

- a. Environmental Health Specialist of the Year Award
- b. Outstanding Contributions to Environmental Health
- c. Jeff will send out the criteria on 09/17

5. Door Prizes

- a. Shannon will go out the week before and secure the door prizes
- b. She will get gift cards primarily
- c. Florence has been contacted concerning getting a gift certificate for the St. James Hotel

6. Changes to the Board Proposal

- a. The proposal has to be ready by 10/15

The meeting adjourned at 11:58 am

The next meeting will be held October 15th at 10:00 am at IHS, Building 22, 801 Vassar Drive N.E.