

New Mexico Environmental Health Association  
Meeting Minutes  
March 22, 2013

Location: Indian Health Service  
801 Vassar Drive N.E., Building 25  
Albuquerque, New Mexico 87106

Present: Jeff Dickson, Bob Bates, Debra Grabowski, Esme Donato, Shannon BlueEyes, Michael Broussard

Absent: Lucas Tafoya, Joe Anguiano

Jeff Dickson called the meeting to order at 9:05 AM

1. February Meeting Minutes

The February meeting minutes had been sent to the Board members via email and the changes that were received were incorporated. There were no additional changes offered at this meeting.

2. Financial Report

Checking Account Balance - \$5500.05

Savings Account Balance - \$7666.47

Bob and Debra went to Wells Fargo and got all of the access issues resolved

The 2013 income tax has been filed

The 2013 CCR/SAMS update was completed

The 2013 DUNS update was completed

The State Corporation Commission paperwork is in the process of being completed

3. Continuing Education Toolkit

a. Florence Higgins will do the Pool and Spa toolkit

4. Activity Matrix

a. Joe and Shannon committed to completing interviews by the end of March

5. Vector Control Conference

a. Jeff will post the final agenda on the website and send out the vendor information

b. Shannon will have secured all of the door prizes by April 19

6. FDA Course

a. Jeff will forward the Couse Site Checklist, this needs to be completed every time NMEHA organizes a course for the FDA

b. Jeff has completed the checklist for this year's conference and forwarded it to Steve Zappe

7. Annual Conference

- a. A final contract has been signed with Hotel Albuquerque for the Fall Conference
- b. Bob suggested looking into the possibility of food bar carts at our conferences

8. NEHA

- a. Jeff will research whether or not IHS might pay for his registration to the conference
- b. Michael is interested in attending and will check to see if NMED could possibly cover any of his costs, he will have that information by the first week of April

9. Science Fair

- a. There was no response to Jeff's request for judges for the State Science Fair

10. General Discussion

- a. NEHA wants us to post information concerning their annual conference on our website
- b. Jeff will post information on the IHS Ignacio job opening on the website
- c. There was discussion concerning professional registration in New Mexico. Esme suggested NMEHA purchase the study materials and make them available for potential test takers. She said that perhaps NMEHA members could facilitate study groups. Bob suggested that perhaps NMEHA could serve as the registering body. Michael said that the State has registration requirements. Jeff and Debra will try to meet with Larry Gordon concerning the history of registration in New Mexico.

The meeting was adjourned at 10:25 am.