

New Mexico Environmental Health Association
Meeting Minutes
December 11, 2012

Location: Bernalillo County Environmental Health Office
111 Union Square SE, Suite 300, Albuquerque, New Mexico 87102

Present: Lucas Tafoya, Jeff Dickson, Esme Donato, Joe Anguiano, Louis Jaramillo, Michael Broussard, Debra Grabowski

Absent: James Casaus, Shannon BlueEyes, Bob Bates, Matt Cross-Guillen

Lucas Tafoya called the meeting to order at 1:38 pm.

1. November Meeting Minutes

Matt did not provide any minutes for last meeting
All available minutes are on the website

2. Financial Report

Checking Account balance - \$3599.05
Saving Account balance - \$7665.26
The December Itemized Revenues and Expenses shows a profit so far this year of \$2815.51
The Conferences and Dues payments are up to date on the website
APS needs to pay conference registration for one person
The City of Albuquerque needs to pay dues and conference registration fees
The new Executive Board needs to go to Wells Fargo to change signatures on the account
The President and Treasurer will be authorized signatories on the accounts

3. New Board Transition

Introductions of the current and new Executive Board were made
Jeff Dickson handed out a packet which included A Survey of Comments from the 2012 Symposium, Current Activity List, Mission Statement, List of the new Executive Board members, Proposed meeting dates for 2013

Goals – Jeff would like to know that the organization made a difference, that it achieved improvements and long lasting results

The projects from last year were the result of a group facilitation exercise – not everything was accomplished - Next year Jeff will follow up with people to make sure the projects are completed

There needs to be a better connection with the membership – the Executive Board is the bridge to the membership – the membership needs to help with activities

Suggested ongoing and new activities for 2013 –

- a. Environmental Toolkit on the website
 - Include case studies from New Mexico
 - Add indoor air quality – Louis Jaramillo
 - Expand wastewater – Jim Vincent NMED may be someone to consult

- b. Registration or Professional Accreditation for employees – need latitude- there was significant discussion on the need for this and what it should look like, the Board will take this up again at a future meeting
- c. Need a regulatory class – on swimming pools and food safety
 - Should be jurisdiction specific
 - Must be hands-on
 - Pool School needs to follow the KISS principle
 - Perhaps NMEHA could partner with the New Mexico Restaurant Association on the food safety class
- d. Classes could be developed on mold and bed bugs or these could be Toolkit topics
- e. Promoting the vector conference – collaboration between NMEHA, the Department of Agriculture and the Department of Health, the Association needs to reconnect with Elizabeth Hatton concerning the training, it is not known how the individuals would get their training otherwise
- f. Collaboration with other agencies is important – ie. Possibly offering the HAZWOPER course
- g. The Board needs to connect with the membership – the Directors need to be assigned committees to oversee, Louis Jaramillo would like to work on the Science Fair and/or Scholarship committees
- h. Marketing – There needs to be a strategy with clear goals and objectives, the private sector is underrepresented
- i. Newsletter – templates on the Wild Apricot site can be used to create a nice looking electronic newsletter, it was suggested that the Newsletter should include usable data and statistics

Other

The President, President-elect, Secretary and Treasurer shall have mailbox keys

The President, President-elect, Past-president, Secretary and Treasurer will have administrative access to the web site

Jeff Dickson will update profiles and pictures on the website as he receives the information

Jeff suggested meeting dates for 2013 and wants to invite membership to the meetings

The Secretary will post the minutes to the web site

A motion was made and seconded to close the meeting of the 2012 Executive Board, accept the results of the election, and install the 2013 Executive Board. The motion was seconded and passed.